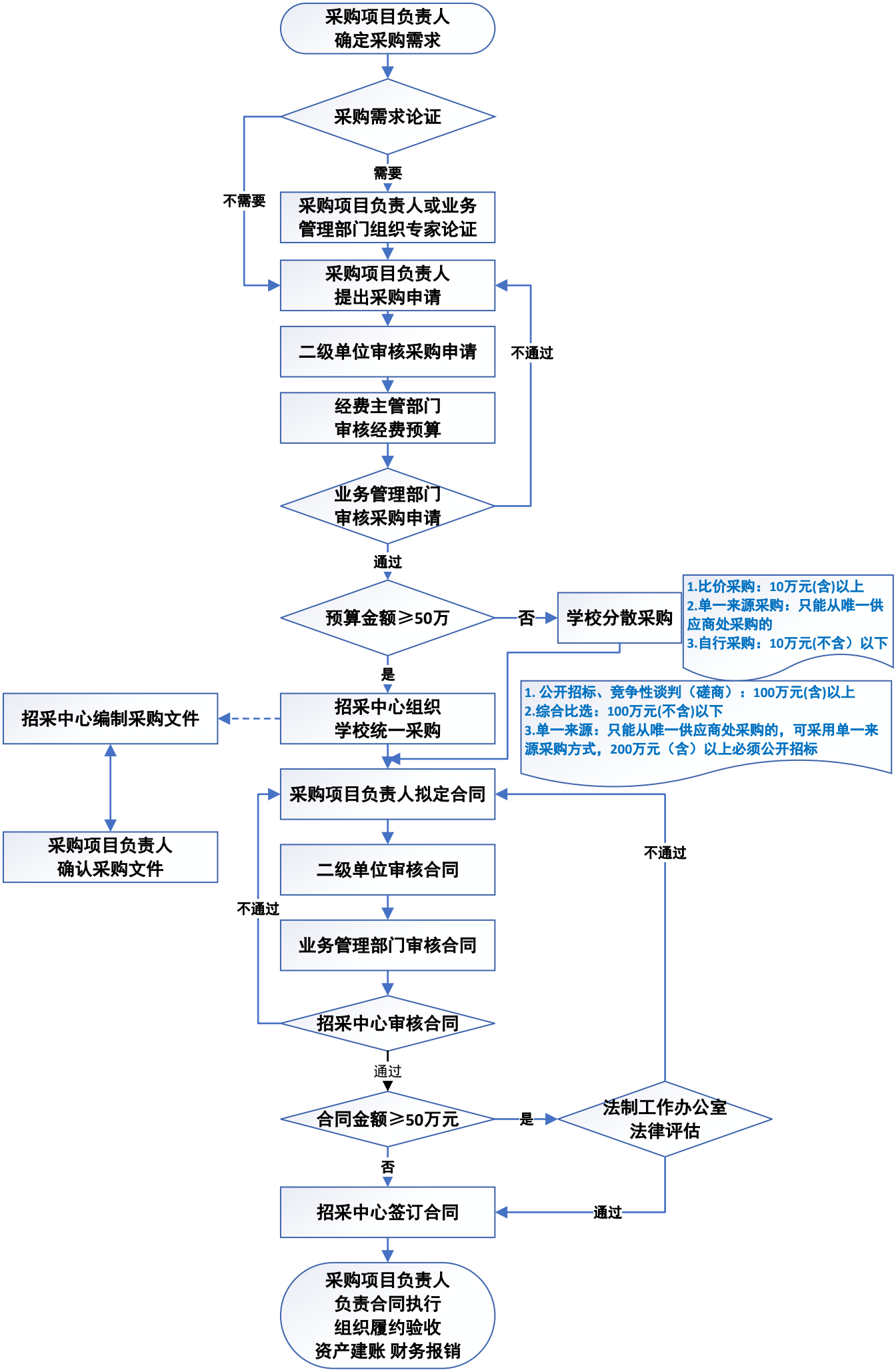北京科技大学货物与服务采购流程图